



COMMONWEALTH of VIRGINIA

DEPARTMENT OF SOCIAL SERVICES

DATE: August 21, 2020

TO: Licensed Child Day Centers
Licensed Family Day Homes
Voluntarily Registered Family Day Homes
Licensed Family Day System
Religious Exempt Child Day Centers
Certified Preschools
Unlicensed Child Day Programs Receiving Child Care Subsidy Assistance

FROM: Tara Ragland, Director, Division of Licensing Programs

SUBJECT: Fingerprint Based Background Checks- Payment by VDSS extended

The Virginia Department of Social Services (VDSS) will continue to pay the cost of fingerprint based criminal history searches for individuals in child day programs who are required to be fingerprinted. The decision has been made to use these funds to ease the financial burden the background check safety requirements have placed on child care programs.

VDSS will pay for fingerprints based criminal history searches through September 30, 2021.

VDSS will cover these fees for child care programs:

Employees, applicants, agents, caregivers, approved providers in a family day system, and household members	\$59.00
Volunteers	\$39.00

Beginning October 1, 2021, child care providers will be responsible for these fees and will need to budget accordingly.

Questions regarding the fingerprint based background check process should be directed to the Office of Background Investigations (OBI) at 804-726-7884.